



December 2, 2022

To: Carroll County Registered Septic Installers

RE: 2023 Septic Installer Registration for Carroll County

Enclosed is your application to register or renew your Installer Registration for **2023**. The fee for 2023 is **\$276.00**. To complete your registration the following information must be submitted:

- Completed Application
- Registration Fee
- Proof of compliance with any system specific training & 2015 testing requirements
- Copy of General Liability Insurance
- Copy of Surety Bond**
- Copy of all CEU's earned in 2022 for 2023 Registration (minimum of six hours)
- All outstanding as-built diagrams for systems installed in 2021 & 2022*

Please mail application and check to:

Carroll County General Health District

P.O. Box 98

Carrollton, OH 44615

Attention: Corinne Ren

***If you have any open permits that have expired or will expire by January 1, 2023, that are missing an as-built drawing, pump test, abandonment report, or pumping report, you may not register with the Carroll County General Health District until these items have been received or completed.**

I have enclosed the Sewage Treatment System Contractor Registration Fact Sheet that is posted on the Ohio Department of Health's website to guide you on where to send your bond information. ****I also enclosed the Ohio Department of Health (ODH) 2023 Sewage Installer's Bond Form and 2023 Contractor Contact Information Sheet for your convenience. Please send a copy of the items sent to the ODH to our department, along with the items listed above with your application.**

If you have any questions, please call me at 330-627-4866 ext. #1522, Monday through Friday from 8:00 am to 4:00 pm.

Sincerely,

Corinne Ren, Registrar
Environmental Health Administrative Assistant



CARROLL COUNTY HEALTH DEPARTMENT
"2023" REGISTRATION FOR SEWAGE SYSTEM INSTALLER

NAME OF BUSINESS: _____

ADDRESS: _____

Hereby apply for a registration to engage in the installation of household sewage treatment systems for 1, 2, and 3 family dwellings, and/ or Small Flow On-Site Sewage Treatment Systems in accordance with the Ohio Administrative Code: Sewage Treatment Systems 3701-29-01 to 3701-29-21.

I agree to comply with rules, and regulations of the Board of Health of the Carroll County General Health District, governing the installation of privies, privy vaults, sewage, and sewerage disposal systems.

This permit may be revoked at any time for the failure to comply with the orders and regulations of the Board of Health.

FEE:
\$276.00

PAYABLE TO: Carroll County Health Department
P.O. Box 98
Carrollton, Ohio 44615
Attention: Corinne Ren
330-627-4866 (ext. #1522)

YOU CANNOT INSTALL A SYSTEM UNTIL YOUR REGISTRATION IS COMPLETED

DATE: _____

TELEPHONE # _____

APPLICANT'S SIGNATURE: _____

-----FOR OFFICE USE ONLY-----

REGISTRATION DATE: _____ REGISTRATION NUMBER: _____

EXPIRATION DATE: DECEMBER 31, 2023